

How to Carry out PDF Editing, Highlighting and Redacting, and More

The fight against cutting down trees is on the increase, especially in this century. There are extensive and consistent rallies and protests to preserve plants.

Plants have been cut down for centuries to manufacture essential materials that have become part of daily individual or corporate lives. They are used to make papers for writing or toilet use, build houses, storage, bridges, and furniture, cook foods or generate warmth, for arts and culture, as consumables, etc.

Although papers are degradable wastes, they serve greater advantages if left to remain as trees because they break down the excess Carbon Dioxide in the air.

Global warming activists encourage the use of electronic media, among other things, to replace papers as forest densities are reducing.

Animal rights activists also tag with the idea of having electronic means of information and communication technology in a fight for the animals to keep their homes and ecosystem.



As a result, Lectures, projects, sales details, invoices, to-do lists, textbooks, novels, storybooks, certificates, application forms, bank tellers or receipts, examination or test papers, and questions evolved from hard copies to electronic copies, such as PDFs.

PDF, which means Portable Document File, is a type of electronic file to present or save texts and images without software or hardware but can be read using a **PDF app**. It has since become an essential part of corporate data transfer and computing.

They are faster to transfer from person to person or company to company, cheap to make, mobile, confidential, adaptable, flexible and have no limit to copy or geography.



Although PDFs are wonderful electronic materials bringing peace between Global warming activists, animal rights activists, and the corporate world, they pose a fundamental challenge.

Files in PDF formats can not be edited once prepared. Especially when passwords are added to protect them from users who modify data to reflect different information. Two types of passwords exist; User and Owner.

To edit or correct information, would require a repeat of text formatting or typing, thereby making PDF files the end of the chain of data, text, or image computing and transfer.

So, the challenge lingered for decades since the file extension was developed by Adobe in the early '90s. The corporate societies and individuals continued to correct errors or include information on PDFs by retyping all over again.

Until the last decade or more, PDF editing tools and software began to surface, these tools are capable of rendering PDF files to permit actions such as in-file editing, highlighting, redacting, etc.

Unlock The Capability of PDFs

Password-protected PDFs are difficult to edit, especially if there is a user password that does not permit any user to view its content unless the password is provided. There is also the Owner's password, which prevents editing, copying, or **highlighting PDF**.

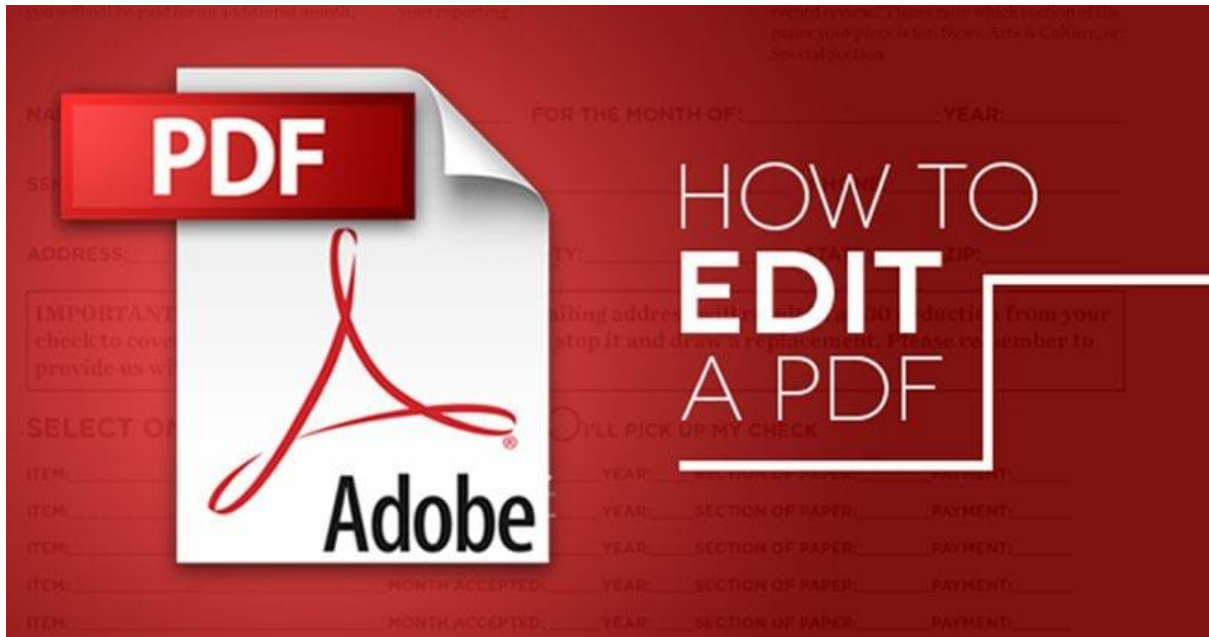
User passwords conceal sensitive data in PDFs, for example, Bank details and transactions, private company information, private lists or agendas, etc, when they mistakenly get to an unintended user.

Electronic banking adapts the User type of password protection to keep information between customers and banks alone, except if requested by governing bodies under law.

To unlock the owner's password-protected PDFs require online PDF tools such as;

1. PDF unlocker
2. PDF Password Remover
3. PDF crack

How to Edit PDFs Online



Business documents contain lots of information about transactions that could be years ago. The ability to adjust certain data following changes in market size, business size, employee status, and so on, is important

Hospital records, research documents, and thesis are documents that could also require adjustments from time to time. Therefore, PDFs are better to have editing functions.

Traditional editing tools provide a wide variety of options to edit files, some of these tools include;

1. Adobe Acrobat
2. Foxit Reader
3. Nitro PDF reader
4. PDF studio
5. Microsoft Word 2013
6. Libre Office, etc.

Online PDF editing has replaced lots of **PDF editors** or PDF apps that use PDF editing software to render the file before it can permit editing.

Bi software (Business Intelligence Software), for example, is a **business software** that helps

to analyze or retrieve business data for intelligence. It is a PDF editing software that is useful to generate business insights, forecasts, etc.

Online editing is instant, efficient, reliable, and easy to use. It allows adding text, or freehand comments. Adjusting fonts, text sizes and colours is also a feature that confers uniqueness to the files or information.

Here are the steps to edit PDFs online;

1. Click to open the file with a PDF app to check if there is a User or Owner's password.
2. If a password exists, remove the password with the PDF tools mentioned above.
3. Edit PDF using [Lumin](#), the best PDF editor.

Lumin is an online PDF editor suitable for individuals, companies, or organizations. On Lumin, you will be required to register using your email to begin editing. You can also download the desktop app.

The screenshot shows a PDF viewer interface for a resume titled "Design Book for Beginner.pdf". The resume content is as follows:

EDUCATION

- 2011 - 2014 **MARY ARTS & DESIGN**
Master's Degree in Graphic Design
Top 5 of the class
- 2010 - 2011 **ESLA ARTS & DESIGN**
Bachelor of Fine Arts
Major in Graphic Design
- 2010 - 2011 **SPRING HIGHSCHOOL**
High School Degree
Deadlist

EXPERIENCES

- 2011 - 2014 **BOBO STUDIO**
Graphic Designer
- Successfully completed client projects for accounts worth 5000\$
- Provide layout and design proposals
- 2010 - 2011 **BIZNA AGENCY**
Graphic Designer
- Create ad materials for various clients across different industries including medicine, science, ...
- 2010 - 2011 **DESIGNVELOPER**
UI Designer
- Project leader for a team with 4 people and run a project with 17 million users

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The PDF viewer interface includes a sidebar with "Notes" (10 pages), a top toolbar with search, zoom, and editing tools, and a user profile section in the top right.

Highlight Text

Highlighting a word or group of words is important for the emphasis of relevant information within a document. It is marked in colour differently from text colour. The highlight option provides different colours.

To highlight PDFs using [PDF editing software](#), drag the cursor over the text of choice, right-click and select the highlight option. Highlighting PDF online with a PDF editor is included in the array of options provided once you begin editing.

Insert Signatures and Images

PDF signatures are unique, secure digital signatures. They are used to prevent users who try to modify or affect the data to reflect different information.

Using PDF editing software, one can add PDF signatures by clicking on the fill & sign option. It provides the option to either draw using freehand, type, or insert an image.

Signatures can also be added online using Lumin

Add Text

Information on a PDF may require updates or side-notes, for this reason, there has to be an ability to edit or add text. Lots of PDF file editors provide the 'Add Text' option within the **PDF editing software**.

Online editing tools, like Lumin, also provide an 'add text' option.